



**REPUBLIC OF THE PHILIPPINES
CITY OF IMUS | PROVINCE OF CAVITE
OFFICE OF THE CITY MAYOR**

EXECUTIVE ORDER NO. 33
Series of 2022

**AN ORDER FOR THE ESTABLISHMENT AND MAINTENANCE OF GAD
DATABASE**

WHEREAS, the Philippine Commission on Women (PCW), Department of Interior and Local Government, Department of Budget and Management, and National Economic and Development Authority issued Joint Memorandum Circular (JMC) No. 2013-01, as amended, entitled, "Guidelines on the Localization of the Magna Carta of Women" which provides that all Local Government Units (LGUs) shall ensure the establishment and maintenance of GAD database.

WHEREAS, the same Circular provides that the City Planning and Development Office (CPDO) shall spearhead the setting-up and maintenance of the GAD database to serve as the basis for gender-responsive planning, programming and policy formulation. The GAD database, which can either be manually operated or developed through software shall form part of the overall management information system (MIS) of the LGU.

NOW, THEREFORE, I, HON. ALEX L. ADVINCULA, City Mayor of Imus, Province of Cavite, by virtue of the powers vested in me by law, do hereby order:

Section 1. Establishment- The City Planning and Development Office is hereby ordered to establish and maintain a database that can be used by GAD to serve as the basis for gender-responsive planning, programming and policy formulation. A GAD database, which can either be manually operated or developed through software, shall form part of the overall management information system (MIS) of the LGU.

To set up the GAD Database, the CPDO may utilize its existing (if any) database, planning and data-gathering tools and management information systems to generate gender statistics, age and sex-disaggregated data and other GAD-related information from primary and secondary sources of data such as surveys, studies, focus group discussion (FGD) results, progress reports, monitoring and evaluation results and ODA reports.



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The GAD Focal Point Person (GFPS) and the DILG Operations Field Officer assigned to the City shall assist the Local Planning Development Office (LPDO) in the generation and processing of sex-disaggregated data and GAD-related information.

Other data-producing City departments and national government agencies operating within the City with regional and/or local presence shall be tapped by the LPDO to provide sex-disaggregated information to complement the GAD database.

All barangays in Imus shall be assisted, coached, and mentored in the establishment and maintenance of their own GAD Database. The barangays shall make use of existing data-gathering tools, forms and methodologies for the collection of sex-disaggregated barangay data. The same shall feed into the City GAD databases for processing, consolidation and analysis. Likewise, information from the City GAD databases of cities and municipalities shall be consolidated and fed into the GAD Database of the Province.

The Data Requirements for the GAD Database may be found in Joint Memorandum Circular (JMC) No. 2013-01, particularly ANNEX B thereof.

Section 2. Purpose- As gender statistics and GAD-related information are crucial for evidenced-based planning and policymaking, the GAD Database shall serve the following purposes:

1. To aid in gender analysis of the LGU situation by surfacing gender gaps and/or differences among women and men in terms of their access to basic services and facilities, control of resources and enjoyment of rights, privileges, benefits and rewards.

Information resulting from gender analysis shall be considered and integrated into the LGU GAD Plan and Budget, gender-responsive CLUP/CDP/ELA and the LGU GAD Code as provided for in Joint Memorandum Circular (JMC) No. 2013-01.

2. To inform the LGU on the extent of implementation and/or attainment of gender equality and women's empowerment goals and outcomes.

The GAD Database shall help monitor progress made in the implementation of international commitments and national laws on GAD, including the results of said implementation.



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3. To provide baseline data on the status of women and men in the LGU as provided for in Section 41 of the MCW-IRR. The process of coming up with the baseline report shall be guided by Joint Memorandum Circular (JMC) No. 2013-01 and/or determined by concerned oversight agencies.

Section 3. Dissemination- All Barangay Chairperson/GAD representative in the barangay and LGU Department Heads shall receive a copy of this Executive Order including the prescribe form necessary in gathering data for the LGU GAD database.

Section 4. Separability Clause- If any of the provisions of this Executive Order is declared unconstitutional or unlawful, the remaining provisions remains valid and enforceable.

Section 5. Effectivity- This Executive Order is immediately effective.

DONE and **SIGNED** this 9th day of September 2022, City of Imus.


ALEX L. ADVINCULA
City Mayor